

# Chester & District Centre for Deaf People

South view Road, Chester. CH1 4JG

Tel: 01244 371372    Textphone: 01244 375347    Fax: (Office): 01244 378215

## Booking form

Your booking will not be confirmed until we have received this form

Name/Organisation	
If you are a registered charity please write your Registered Charity Number here	
Address	
Telephone/fax/text no Your number will be given to the Key Holder who will contact you if the alarm system is triggered around the time of your booking	
Contact person	
Date/s and Time/s required	Date: <input type="text"/> Time: <input type="text"/>
Purpose of hire (No 18 <sup>th</sup> Birthdays allowed)	
Approximate number of people attending	(Maximum 110) <input type="text"/>
Are you already a member of the Deaf Club?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Which facilities do you require? Please Tick	Bar <input type="checkbox"/> Kitchen <input type="checkbox"/> Pool Table <input type="checkbox"/> TV/Video, Flip Chart etc (£5.00 charge) <input type="checkbox"/>

You should now provide us with	1 cheque for £50 refundable deposit (please see Terms & Conditions.) <input type="checkbox"/>
	1 cheque for non-refundable deposit (1/3 of the hire fee) <input type="checkbox"/>
	The remaining balance should be paid one week prior to the booking.
Invoice Name & Address:	<input type="text"/>

### AGREEMENT

I am over 21 years of age and understand that I am responsible for all of my guests.

I agree to abide by the terms and conditions of hire as detailed and would like to confirm my booking as indicated above

I will provide you with a list of my guests prior to the booking. Only people on the guest list will be permitted entry to the centre.

SIGNED

DATE

CHEQUES SHOULD BE MADE PAYABLE TO  
**CHESTER AND DISTRICT COMMITTEE FOR DEAF PEOPLE**  
AND FORWARDED TO THE CENTRE BOOKINGS CLERK